

# Membership Affiliation Policies



Member Affiliation Policies as determined by the TSA, Inc. Board of Directors

## Affiliation Process

1. Membership is only processed through the national TSA online affiliation system. Faxed or mailed affiliation forms will be returned with instructions to affiliate online.
2. If a chapter that originally affiliated as a Red CAP adds more than ten members, it automatically becomes a White CAP once the additional fees are paid. Red CAP and White CAP may change to Blue CAP at any time during the year by paying the difference in fees. Blue CAP may add members at any time at no additional cost.
3. A chapter that has paid White CAP fees in excess of the Blue CAP fee may change to Blue CAP status.
4. Any chapter reporting national TSA membership that does not have a state TSA delegation is placed in the chapter-at-large category. All chapters in the chapter-at-large category have rights and privileges of any other national TSA chapter, with the exception of state delegation officer representation.
5. Members of chapters in the chapter-at-large category are considered members in good standing when all applicable chapter and national TSA dues are paid in full.
6. A school may affiliate more than one chapter provided that the chapters represent different levels, i.e., a middle school level and a high school level may physically exist at one school, but not at two middle school levels; separate membership affiliations must be submitted to the national TSA office; separate registrations for the National TSA Conference must be submitted to national TSA.
7. Any chapter affiliation submitted to national TSA must be personally completed by the chapter advisor (or an appointed officer).
8. Unpaid invoices must be paid in full to national TSA prior to any chapter member participating in a state or National TSA Conference.
9. An online school (a school without a "brick and mortar" building) may affiliate a TSA chapter with full membership privileges. An online school must choose among TSA's three curriculum-integrated membership programs and pay the applicable affiliation dues. An online school which affiliates a Red, White or Blue CAP chapter is limited to having 1000 members. TSA members (of both "brick and mortar" and online schools) who want to compete in the annual national TSA conference must participate in-person as no virtual competitions are available.

## Chapter Management

1. Chapters must have student members to affiliate with TSA.
2. Chapter membership type (Red CAP, White CAP or Blue CAP) must be the same at both the state and national levels.
3. A student may belong to only one local chapter and to only one state TSA delegation.
4. TSA membership must be affiliated through a local state-registered education district. "Home-schooled" students may only become members through an agreement with one affiliated chapter.

# Membership Affiliation Policies



## CONTINUED

5. Advisors of TSA chapters must be registered state-certified educators working in existing school facilities. It is recommended that a science, technology, engineering or mathematics teacher serve as a TSA chapter advisor. However, some other state-certified educator may be appointed by the school's principal. The appointed advisor has the same rights and privileges of any advisor as long as he/she maintains the chapter in good standing.
6. The chapter level (middle school or high school) is designated by the chapter advisor when affiliating each year.
7. Two schools may not combine to form one chapter at the same level or different levels. Each school must have a separate affiliated chapter.
8. A member may only belong to a TSA chapter where he or she attends school, unless they are home-schooled (per the policy in #4 above).

## Membership Dues

1. Membership is not processed until all dues (national and state) are paid in full. State dues received at the National TSA office will not be remitted until all dues are paid in full.
2. All membership dues must be paid at the time of affiliation. Affiliations without dues will not be processed and neither the chapter nor its members will be in good standing until all dues are paid.
3. TSA membership dues are non-refundable and non-transferable.
4. TSA operates under a unified dues policy, whereby all members must affiliate and pay applicable dues at the local, state, and national level. Individual dues at all levels (high school and middle school) consist of local chapter dues (determined by the chapter), state dues (determined by the state delegation), and national dues (determined by TSA, Inc.).
5. A written notification of transfer must be sent to the National TSA office if a student has paid individual membership dues and transfers to another chapter/school.
6. Any advisor affiliated with a chapter must pay the annual advisor dues.